**Trigger Plan: Young People Incidents**

**INCIDENT OCCURS**

Young people are involved in the incident in either one or all of these roles:

* Perpetrator(s)
* Victim(s)
* Witness(es)/Observer(s)

**OBTAIN DETAILS**

(WITHIN 24 HOURS OF INCIDENT)

Using the Police systems, or by receiving the information from Police directly, find out:

* What happened
* Who was involved.

**Community Impact**

**Young Person Support**

**Partnership Work**

**PEER GROUP CONFERENCE**

(WITHIN 1 MONTH)

The incident must be summarised at the next scheduled Peer Group Conference meeting, along with an overview of all work completed, and all outstanding tasks. New actions may arise.

**SYSTEMS UPDATE**

(WITHIN 48 HOURS)

All information relating to the event must be uploaded to E-CINS. In the event the incident is of a particularly sensitive nature, e.g. sexual assault, the information must be appropriately restricted.

**INFORMATION SHARING**

(WITHIN 48 HOURS)

Share any *relevant* information with key agencies who will need to know about it, e.g. schools, MASH, social care, YOS, BTP. Management to inform local Members.

**BUSINESS SURVEYS**

(WITHIN 1 WEEK)

Safer Communities Team to complete a business survey with any local businesses in the area. Relevant information to be passed on to partner agencies, e.g. Police.

**COMMUNITY REASSURANCE**

(TO START IMMEDIATELY)

* Police patrols to take place.
* Local resident groups, e.g. NHW, Friends Of…, to be provided with reporting information.

**MAPPING**

(WITHIN 48 HOURS)

* What is the local area like?
* Who lives in the local area?
* Which businesses are in the local area?
* Are there any schools/places of education in the area?

**FURTHER SUPPORT OPTIONS**

(WITHIN 1 WEEK)

Make any necessary referrals to other agencies who may be able to provide support to the young person(s), e.g. Victim Support, REBOOT, FindItOut+.

**SUPPORT ALREADY IN PLACE**

(WITHIN 48 HOURS)

* Who is already working with the young person(s)?
* Are those agencies already aware of the incident?
* What is their plan for supporting the young person in relation to *this* incident?

**WIDER SUPPORT**

(WITHIN 1 WEEK)

* Youth Outreach (where available) to take place in and around incident location.
* Schools engagement work.